



**IMPORTANT INFORMATION FOR VISITORS**

Please let reception know of any special needs you have should there be an emergency. Any illness, injury or accident must be reported to the office.

Please behave in a way that shows respect for others and avoid language or actions that may cause offence.

You have a legal responsibility to care for your own and others Health and Safety.

If the fire alarm sounds, leave the building by the nearest exit and report to the assembly point (playground at the rear of the school). See separate sheet which you can retain with you during your visit.

St. Peter's CE Primary School accepts no responsibility for loss or damage of visitor's property.

**SAFEGUARDING**

We expect you to follow procedures to safeguard and promote the welfare of our students. We recognise our responsibilities in relation to safeguarding and child protection, including The Prevent Duty (Counter-Terrorism and Security Act 2015). We have a Safeguarding /Child Protection policy which applies to all staff, governors and visitors. The full policy is available on our website [www.stpetersacademy.co.uk](http://www.stpetersacademy.co.uk).

Any safeguarding concerns during your visit to our school should be reported to a member of our safeguarding team immediately (see below):



**Miss A Wilson**

Designated Safeguarding Lead



**Mrs J Barrass**

Deputy Designated Safeguarding Leads



**Mr J Foxon**



**Mrs L Hodge**

In the event of a concern about Mrs Barrass, Mr Foxon or Mrs Hodge please contact:

**Miss A Wilson** - Executive Headteacher

In the event of a concern about Miss A Wilson please contact:

- Jackie Dewhurst-Walters-CEO of the LAAT
- 01526 888482

Our Safeguarding Governor is Mrs K. Esmond

If a disclosure is made to you by a pupil, DO NOT promise confidentiality. Pass this disclosure on to our safeguarding team as soon as is practicably possible.

Members of the public and professionals can call **Children's Services at North East Lincolnshire Council** on 01472 326292 (option 2,) (Monday to Thursday 8.30am to 5pm and Friday 8.30am – 4.30pm).

**Urgent reports out of hours**

Children's Social Care also run the Emergency Duty Team (EDT), which you can contact on 01472 326292 (option 2).

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Cleethorpes  
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DN35 8LW  
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