



LINCOLN ANGLICAN
ACADEMY TRUST
DIOCESE OF LINCOLN

COLLECTION FROM SCHOOL/PUPILS WALKING HOME TO AND FROM SCHOOL ALONE POLICY

Policy Implementation Date: May 2024

Our School Vision

We believe that all are made in the image of God. We seek to ensure all are valued, valuable and empowered to be the best they can be. We learn from each other, developing our understanding of different cultures to ensure,

'Life in all its fullness,' (John 10:10)

– the golden strand that runs through all our work.

Our School Values

Peace, Hope & Joy

If the parent/carer cannot collect a child at the end of the day, school must be informed who is to pick up that day. Should arrangements change during the day the school should be contacted by telephone.

All children must be collected from After School Clubs by an adult unless written permission is given for the child to walk home.

No adult other than those named will be allowed to leave the school with a child. In the event that someone else should arrive without prior knowledge, the school will telephone the parent/carer immediately and await their advice.

In circumstances where there are safeguarding concerns for a vulnerable child and/or family, then a password system should be used to ensure good safeguarding practice for collecting the child at the end of the school day. Parents should choose a password for the adult allowed to collect the child and inform school of the password. Staff will then only allow the child to be picked up by the adult who uses the required password.

If a child is to be collected **before** the end of the school day, the school must be notified on the same morning. On arrival to school to collect the child the parent/carer will report to the School Office. The child will then be brought, by staff, to the reception to be taken home by the parent/carer.

If the parent/carer or alternative nominated adult is going to be late to collect their child, they should let the school know as soon as possible. We will keep children in school until their arrival.

Walking to or from school alone

There are no laws around age or distance of walking to or from school.

A families' guide to the law states: *"There is no law prohibiting children from being out on their own at any age. It is a matter of judgement for parents to decide when children can play out on their own, walk to the shops or school."*

Parents are legally obliged to ensure their children get to school and attend regularly, but this in itself does not disallow independent travel. However, as a school, we are responsible for the welfare of our pupils and therefore have to consider what we believe is good practice in ensuring the safety of our pupils.

We also have an obligation to alert relevant authorities should we believe a child's welfare is at risk. In setting out our protocol for collecting children we have taken advice from the:

- **DfE** that states: It is for each school to decide, and enforce its own pupil collection policy and request that parent/carers formalise collection arrangements in writing. The school is not responsible for a child's safety on his or her way home.
- **NSPCC** that states: Children under eight can't judge the speed and distance of moving vehicles. They still need help when crossing roads.

There is no set age when children are ready to walk to school or home on their own. It very much depends on their maturity and confidence. Knowing that children under the age of eight can't

judge the speed or distance of moving vehicles, we expect that children from Years 3 and 4 be brought to and collected from school.

Only children from Years 5 and 6 will be allowed to walk home alone. Parents who request that younger children be allowed to walk home alone will be invited in for a discussion with the Headteacher to explore those particular circumstances.

Parent's responsibility

Parents must decide if their child is ready to walk home from school alone, and assess any risks associated with the route and their child's confidence. Questions for parents to consider if their child is ready for this responsibility include the following:

- Do you trust them to walk straight home?
- Do you trust them to behave sensibly when with a friend?
- Are they road safety aware?
- Would they know what to do if a stranger approaches them?
- Would they have the confidence to refuse to do what a stranger asked?
- Would they know the best action to take if a stranger tried to make them do something they didn't want to do (scream, shout, kick or fight)?
- Would they know what to do if they needed help?
- Would they know who best to approach to get help?

If the parents of Year 5 and 6 pupils wish their children to walk home alone the school must be informed of this in writing, a note will then be made on CPOMs. **Please see the letter to be used in Appendix 1.**

Your child will also be responsible for their behaviour whilst on the school premises either before or after school. Should their behaviour not be acceptable you will be asked to accompany or collect them until they have proved they can be trusted again.

Children being picked up by someone who is suspected to be impaired by the use of alcohol/drugs

The following procedure will be followed if any child is picked up by an **allegedly impaired person**:

- If the person picking up a child is, in the judgment of staff, impaired (under the influence of drugs or alcohol) and unable to adequately care for the child, the staff will not release the child to that person
- The child will be taken to the School Office and the DSL will use the contact list to call a relative or friend to pick up the person and child.
- If no contact can be made, then Social Services will be contacted for advice.

When a child is not picked up

The following procedures will be followed for any child who is not picked up:

- The child will remain with the class teacher for up to 10 minutes.
- After 10 minutes the child should be taken to the School Office. The administrative team in the School Office will contact the parents by telephone.
- If other contacts are given on the child's confidential sheet, they will be contacted.
- If no contact can be made with the emergency contact or parents the school will continue to try and make contact for a reasonable amount of time until 4.30pm, at the latest.
- After 4.30pm, if we have not been able to make contact then Social Services will be contacted for advice.
- Two members of school staff (which should include at least one Senior Member of Staff) will remain at school with the child until Children's Social Care make their decision as to whether it is a case of abandonment.
- The school will ensure that these protocols have been followed by staff and a note of all calls will be completed on CPOMs
- If a child is frequently not collected on time, then Children's Services will be contacted.

NO CHILD WILL EVER BE LEFT ON THE SCHOOL PREMISES UNATTENDED.

Permission for pupils to walk to and from school unaccompanied

The person with **parental responsibility** must complete and return this reply slip to school as soon as possible before the child first walks home alone.

Name of Child:Class:

I wish to inform you that my child will be walking to/from school on regular basis. I will notify you immediately should this arrangement change. I have read and understood the guidelines, systems and reasonable precautions set out in the 'Policy on Collection from School and Safeguarding Pupils Walking to and from School Alone'.

I fully understand that once I give permission for my child to walk to and from school alone, the school is not responsible for my child's actions or whereabouts once they are not on the school premises.

Signed:Date:

Print Name: